



Fire Service Central Training Programme  
**Compartment Fire Behaviour Workshops**

Hacketstown Training Centre, Carlow (June and September 2019)

21<sup>st</sup> of June 2019

**To Each Director of Services (Fire) and Each Chief Fire Officer**

There will be six 2-day Compartment Fire Behaviour Workshops held in June and September, as part of the Fire Service Central Training Programme. This circular relates to the remaining four workshops to be held in Hacketstown Training Centre, Co. Carlow, as follows:

- Workshop 3: 3<sup>rd</sup> – 4<sup>th</sup> September 2019**
- Workshop 4: 5<sup>th</sup> – 6<sup>th</sup> September 2019**
- Workshop 5: 24<sup>th</sup> – 25<sup>th</sup> September 2019**
- Workshop 6: 26<sup>th</sup> – 27<sup>th</sup> September 2019**

Further information on the workshop is provided in the details which accompany this notification.

Fire authorities who wish to nominate candidates for these workshops should forward nomination(s) to arrive with the Management Support Unit of the National Directorate for Fire and Emergency Management **not later than Tuesday the 16<sup>th</sup> of July 2019**. Nominations will not be considered unless a completed nomination form and confirmation form has been received in the Management Support Unit by the closing date.

Fire authorities may wish to provide notice of nominations to the Management Support Unit by telephone (01 – 888 2334 *or* 2460) in the first instance, and follow up by post or e-mail with the completed nomination form and relevant documentation in time for the closing date.

The appropriate e-mail address is: **fire-service-training@housing.gov.ie**

The appropriate postal address is: **Management Support Unit, National Directorate for Fire and Emergency Management, Room G.59, Custom House, Dublin 1.**

If the fire authority does not propose to nominate personnel for the course it would be appreciated if the Management Support Unit could be notified immediately.

Yours sincerely,

Linda Cullen  
Management Support Unit  
National Directorate for Fire and Emergency Management



# Compartment Fire Behaviour Workshops

(June and September, 2019)

## 1. Workshop Aim

The aim of this two-day workshop is to enhance the capabilities of fire authorities in the area of compartment fire behaviour by providing workshops to review and confirm good practice for existing instructors in this area.

## 2. Workshop Objectives

At the end of the workshop attendees will have participated in a number of compartment wears and practiced skills appropriate to a Compartment Fire Behaviour Instructor, and will have:

- (a) been provided with an update on current developments in compartment fire behaviour, including guidance, training and standards; and
- (b) been provided with information on the expectations and standards relating to the management and delivery of fire service compartment fire behaviour training.

## 3. Workshop Dates / Venue / Capacity

The Workshops will be held at Hacketstown Fire Station Training Centre, Co, Carlow as follows:

**Workshop 3: 3<sup>rd</sup> – 4<sup>th</sup> September 2019**

**Workshop 4: 5<sup>th</sup> – 6<sup>th</sup> September 2019**

**Workshop 5: 24<sup>th</sup> – 25<sup>th</sup> September 2019**

**Workshop 6: 26<sup>th</sup> – 27<sup>th</sup> September 2019**

- 3.1 There are **12** places on each Workshop.

## 4. Eligibility

- 4.1 The workshop is open to qualified instructors, who are engaged in the delivery of Compartment Fire Behaviour instruction.
- 4.2 Nominees for the course would be expected to have relevant experience in the delivery of compartment fire behaviour training, including having actively participated in the 12 months prior to the closing date for nominations.

## 5. Nominations

- 5.1 The nomination form and nominee confirmation form are attached and a separate form should be completed in respect of each nominee. Completed nomination forms should be sent to arrive with the Management Support Unit **not later than Tuesday the 16<sup>th</sup> of July 2019**. Nominations will not be considered unless the fully completed nomination and nominee confirmation forms are received by the closing date.



# Compartment Fire Behaviour Workshops

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## 6. Participation

- 6.1 The personnel who are allocated a place on the course will be notified through their fire authorities and joining instructions (with further details on the required pre-course preparation and requirements – there will be a need for ppe and BA sets on the course) will also issue at that time.

## 7. Pre-Course Preparation

- 7.1 Prospective nominees should be made aware that there will be operational wears in each workshop.
- 7.2 Personnel who are allocated places should, familiarise themselves with all aspects of compartment fire behaviour, including the theory and practical application.

## 8. Assessments

- 8.1 The workshop is primarily educational in nature, designed to update participants' knowledge of the environment in which they are required to discharge their responsibilities. Performance assessments will not be carried out.

## 9. Freedom of Information Act

- 9.1 The Freedom of Information Act contains obligations to disclose certain information if it is requested. Any decision to release information will be in compliance with the Act and will have due regard to the sensitivity of the information.

## 10. Insurance

- 10.1 The Department of Housing, Planning and Local Government and the fire authorities at whose training centres courses are being provided, hereby notify that they will not be responsible in the event of injuries or accident to participants during the course. Fire authorities whose nominations are accepted will, accordingly, be required to make whatever arrangements they consider appropriate against such an eventuality, and inter alia, extend their public liability and employers' liability insurance policies to indemnify the Department and Carlow County Council (at whose centre the course is being held) against claims in the event of injuries or accidents on this course involving the participating personnel of the authority.



# Compartment Fire Behaviour Workshops

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## NOMINEE CONFIRMATION FORM

*This form should be completed by each nominee and returned to the National Directorate Management Support Unit with the completed nomination form.*

**Name of Nominee :** \_\_\_\_\_  
(BLOCK CAPITALS PLEASE)

### Manual Handling Training Confirmation

I confirm that I have received training in manual handling of loads appropriate to fire service operations.

**Signed :** \_\_\_\_\_

**Date :** \_\_\_\_\_

### Physical Fitness Confirmation

I am not aware of any reason that would prevent me from taking part in the practical and physical work of the nature expected of a fire service trainee.

**Signed :** \_\_\_\_\_

**Date :** \_\_\_\_\_



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## NOMINATION FORM

1. Fire Authority : \_\_\_\_\_
2. Name of Nominee : \_\_\_\_\_
3. Rank : \_\_\_\_\_ 4. Date Appointed to Present Rank : / /

5. Course Required  
Please number in order of preference
- Workshop 2: 3<sup>rd</sup> – 4<sup>th</sup> of September 2019
- Workshop 3: 5<sup>th</sup> – 6<sup>th</sup> of September 2019

### Confirmation of Compartment Fire Behaviour Training

| Course  | Dates          | Fire Authority/Training Location |
|---|----------------|----------------------------------|
| Compartment Fire Behaviour Instructor Course                  |                |                                  |
| Details of the three most recent CFB courses as an instructor | 1.<br>2.<br>3. |                                  |

7. Brief Outline Statement in Support of the Nomination (Include further details of instructional experience, if necessary):

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8. The above-named officer is nominated to attend the workshop. I confirm that she/he satisfies the eligibility requirements and that the information supplied above in respect of the nominee is correct.

9. Signed : \_\_\_\_\_  
(On behalf of Fire Authority)

Rank : \_\_\_\_\_

Date: \_\_\_\_\_

**Compartment Fire Behaviour Workshops**

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(June and September, 2019)

**NOMINATION FORM**

1. **Fire Authority :** \_\_\_\_\_
2. **Name of Nominee :** \_\_\_\_\_
3. **Rank :** \_\_\_\_\_
4. **Date Appointed to Present Rank :** / /

5. **Course Required**                      Workshop 5: 24<sup>th</sup> – 25<sup>th</sup> of September 2019
- Please number in                      Workshop 6: 26<sup>th</sup> – 27<sup>th</sup> of September 2019
- order of preference

**Confirmation of Compartment Fire Behaviour Training**

| Course  | Dates          | Fire Authority/Training Location |
|---|----------------|----------------------------------|
| Compartment Fire Behaviour Instructor Course                  |                |                                  |
| Details of the three most recent CFB courses as an instructor | 4.<br>5.<br>6. |                                  |

7. **Brief Outline Statement in Support of the Nomination (Include further details of instructional experience, if necessary):**

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8. **The above-named officer is nominated to attend the workshop. I confirm that she/he satisfies the eligibility requirements and that the information supplied above in respect of the nominee is correct.**

9. **Signed :** \_\_\_\_\_  
(On behalf of Fire Authority)

**Rank :** \_\_\_\_\_**Date:** \_\_\_\_\_