



**An Roinn Tithíochta,
Pleanála agus Rialtais Áitiúil**
Department of Housing,
Planning and Local Government

Environmental Impact Assessment Portal Notification Process

Privacy Statement

The Department of Housing, Planning and Local Government is the Government Department responsible for housing and water, for physical and spatial planning, for local government and for weather forecasting.

The Department is committed to protecting and respecting your privacy. This privacy statement explains how the Department, as the Data Controller, will process the personal data provided to it in respect of the EIA Portal notification process; how that information will be used, and what rights you may exercise in relation to your personal data.

Categories of personal data

The Department processes the following personal data in respect of the EIA Portal notification process:

- name of the applicant for development consent, and
- a contact name, email address and/or phone number for correspondence with the applicant, or his or her agent, in respect of EIA Portal notifications.

Purposes of the processing

Under Section 172A of the Planning and Development Act 2000, as amended (hereafter the 2000 Act), the Minister for Housing, Planning and Local Government is required to provide, operate and maintain a website:

- to which the public has access,
- which contains summary information on applications and notifications of the intention to lodge applications for development consent subject to assessment under the Environmental Impact Assessment Directive or this Act, or both that Directive and this Act, as appropriate, and
- for the purpose of providing a point of access to the applications referred to in above and associated information, assessments and decisions held by the authorities to which the applications have been or are to be made.

The Department will use your data to facilitate the operation of the EIA Portal online map-based website. The provision of your personal data is a statutory requirement, in accordance with Section 172B of the 2000 Act, in order to allow the Department to:

- 1) operate the EIA Portal in accordance with Section 172A of the that Act,
- 2) where necessary, seek clarification or further information from applicants/agents in respect of any notification received,
- 3) issue a confirmation notice to applicants/agents confirming that an EIA Portal notification has been processed.

The Department will not process your personal data for any purpose other than that for which it was collected. Please note that any contact details provided to the Department will not be made publically available on the EIA Portal and will be used solely by the Department to contact the applicant for development consent, or his or her agent as appropriate, for the purposes of seeking clarification or further information as required in respect of any EIA Portal notification made, and to issue confirmation to the applicant/agent that an EIA Portal notification has been processed.

Profiling

The Department will not use any personal data collected from you in respect of the EIA Portal notification process for automated decision-making, or for profiling purposes.

Lawfulness of processing

This processing of your personal data is lawful under Article 6 (1) (c) and (e) of the Regulation (EU) 2016/679 (General Data Protection Regulation) by virtue of Section 172A and 172B of the Planning and Development Act 2000, as amended.

Security of your personal data

The Department implements appropriate technical and organisational measures to protect your information from unauthorised access. However, despite these efforts, no security measures are perfect or impenetrable, and no method of data transmission can be guaranteed against any interception or other type of misuse. In the event that your personal data is compromised as a result of a breach of security, the Department's Breach Management policy and procedures will be implemented.

Recipients of the data

Personal data may be exchanged with other Government Departments, local authorities, agencies under the aegis of the Department, or other public bodies, in certain circumstances where this is provided for by law.

Cross-border Data Transfers

The Department will not transfer personal data collected in respect of the EIA Portal Notification Process to any country or international organisation outside the EU/EEA.

Please note that the EIA Portal website is fully accessible to the public. Therefore, it is open to any country or international organisation outside the EU/EEA to access the EIA Portal.

How long will your data be kept?

The Department will only retain your personal data for as long as it is necessary for the purposes for which it was collected and processed.

In line with legislative and business requirements, the data retention period for your personal data, in this instance, is indefinite.

Your rights

The Department's [Data Protection Policy](#), which sets out how we will use your personal data, as well as providing information regarding your rights as a data subject (including details regarding right of access, right to rectification, right to erasure, right to restriction of processing, right to object), is available on our website. The policy is also available in hard copy upon request.

If you consider that your rights have been infringed, you have the right to complain to the Irish Data Protection Commissioner (www.dataprotection.ie), and you have the right to seek a judicial remedy.

Contacting Us

If you require further information, or wish to access your personal data, please contact the Department's **Data Protection Officer**, details below:

Data Protection Officer,

Department of Housing, Planning and Local Government,

Newtown Road,

Wexford

Email: data.protection@housing.gov.ie

Telephone: 053 9117450